

## Community Ambassador Volunteer Role Description

**Role Manager:** Community Fundraiser

**Location:** in and around your local community of Bury

**Purpose of Role:** to act as a representative for the Hospice at community events i.e. fairs, social clubs, business fairs, school assemblies.

**When will I be volunteering?** The times and days of events will vary; you may be required on weekdays, weekends, or evenings. We will provide you with information about upcoming events and can select to attend those that are most convenient.

### Main Duties

- Attend cheque presentations for local businesses or social clubs who have fundraised for the Hospice, thanking them and celebrating their support.
- Speak publicly to raise awareness of the work of the Hospice and the services available for members of the local community.
- Occupy stands at information fairs to raise awareness of services and / or promote fundraising or volunteering opportunities.

**Requirements at each event will vary, and if you prefer sticking to support a particular type of event that you feel suits you best that is absolutely fine. Dependent upon the type of event cash handling may be involved.**

### Required Skills

- Confident at public speaking. An ability to communicate with, and cater to the needs of, a variety of different audiences.
- Knowledge of the services that Bury Hospice provides to the local community, and / or a willingness to learn more about this.
- A sensitive and empathetic nature, especially toward those who may have had previous personal experience of Bury Hospice.
- Ability to travel independently within the local community of Bury (you will be appropriately reimbursed for any expenses incurred).

### Benefits

- Working within a friendly professional fundraising team.
- Meeting new people.
- Utilising and developing skills
- Satisfaction of working within your local community, playing a key role in supporting care for local people.

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### **Training Requirements**

- Before beginning this role you will be required to attend a group training session which will cover all necessary learning and training requirements.
- You must be willing to complete any training / learning refreshers as deemed necessary.

**All volunteers must be at least 18 years of age and will be subject to references. A check with the Disclosure & Barring Service is not required for this role. Due to the nature of the role and the training required we ask that volunteers commit a minimum of 6 months.**